

**INSTITUTE OF SINGAPORE TRADE MARK  
AGENTS THIRD ANNUAL GENERAL MEETING 2022  
29 March, 11am via ZOOM (VIRTUAL MEETING)**

Our Annual General Meeting (“AGM”) was called to order at 11am. Attendance of members virtually present was recorded by the Secretary (28 members in total). The attendees list is attached. The President, Murgiana Haq chaired the AGM (“Chair”). As there was a quorum to hold the AGM the Chair called the Meeting to order and proceeded in accordance with the Agenda.

**1. To approve the Minutes of the AGM held on 30 March 2021**

No election last year and Minutes were circulated to all members. As there were no questions, the Minutes of the AGM on 30 March 2021 was approved.

Proposer: Boo Yee Swan  
Secunder: Tan Kee Leng

**2. To approve the President’s Annual Report 2021**

Our President presented her Annual Report report which will be published on the ISTMA website. Aside from the content of the report presented, our President also called on our members to get involved in ISTMA’s various projects. They do not need to take on a role as Council member but can play a part by helping out including suggesting topics for seminars or webinars and education, speaking opportunities and offering commentary when feedback is requested.

The President’s report was confirmed by:

Proposer: Jo-Ann See  
Secunder: Renee Xavier

**3. To approve the Audited Accounts for the period 1<sup>st</sup> January 2021 to 31 December 2021.**

Our Treasurer Catherine Lee presented the audited accounts. Additional costs incurred in this financial year were costs to register the ISTMA logo which is now a registered trade mark in Singapore. After bank charges and Registry of Society fees, our balance is at \$4,280.75 with cash in bank at \$5,384.43

The Accounts were confirmed by:  
Proposer: Yvonne Tang  
Secunder: Farah Namazie

**4. Nominations.**

As the nomination forms were returned unopposed, there is no general election. Moi Sok Ling stepped down as Council Member and Vice President of ISTMA.

Soh Kar Liang has been nominated as Vice President of ISTMA for 2022-2024.

Freeman Yu joins as Council Member for 2022-2024.

Our Treasurer cannot continue for two consecutive terms, Catherine Lee has stepped down as Treasurer and Jo-Ann See will take her place as ISTMA's Treasurer for 2022-2024

**5. Volunteers for two Honorary Auditors**

Renee Xavier & May Tan volunteered to be honorary auditors..

**6. To transact any other business**

Francois raised a query about our membership numbers as shown in our accounts. Catherine clarified that there are 77 members for 2022. Some renewed for 2022 in the year 2021 which reflects a lower figure in terms of membership. However, our membership has grown this year.

Our President encouraged ISTMA members to use their designation of ISTMA registered trade mark agent on business cards and other platforms and enjoy recognition through this designation. However, members must abide by the bye-laws on the use of the ISTMA designation and ISTMA logo. The bye-laws and guidelines on use of ISTMA logo and designations are posted on ISTMA's website.

Our membership shot up as a consequence of the ISTMA designation. We are looking to explore other categories to include individuals who are involved in trade marks and not only trade mark agency work to expand our membership. We will need to study this carefully before amending our Constitution to include other categories for membership and any revisions would have to be made through an EGM. Members will receive adequate notice of this and raise any queries on any changes proposed.

Moi Sok Ling thanked Mrs Haq for the opportunity to serve as Vice President and wished the new Council all the best.. Mrs Haq thanked Sok Ling for her contribution and work over the past three years. Mrs Haq encouraged members to play a role in shaping the growth of ISTMA and to step forward when we rally for volunteers. We would like our members to feel that they are part of this Institute and our trade mark community.

As there was no other business, the AGM came to a close at 11.33am, with thanks to all members present .



Tasneem Haq  
Hon. Secretary, ISTMA  
Date: 1 April 2022



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**Attendance by Council**

Murgiana Haq, President  
Moi Sok Ling, Vice President  
Tasneem Haq, Hon.Secretary  
Catherine Lee, Treasurer  
Boo Yee Swan, Council Member  
Jo-Ann See, Council Member  
Kee Leng Tan, Council Member  
Yvonne Tang, Council Member  
-new Council Member Freeman Yu

**Attendance by Members:**

Ferzana Haq  
May Tan  
Esther Seow  
Grace Alcasid  
Kevin Wong  
Renee Xavier  
Farah Namazie  
Yin Wai Lin  
Francois Vieillescazes  
Tony Yeo  
Desmond Chew  
Ruby Tham  
Christable Lim  
Esther Seow  
Law Thien Min  
Kevin Wong  
Zech Chan  
Kristen Lim  
Lam Chung Nian

**RSVP with apologies:**

Winnie Tham  
Soh Kar Liang  
Lee Ai Ming

**By Proxy:** Eugene Lau Yunkang